

Overview

Commerce Manager is the solution that allows PeerTrack publications to seamlessly integrate commerce transactions with the manuscript workflow. The PeerTrack software is equipped with an application programming interface (API) with PayPal that allows the software to transmit transaction information (e.g., author contact information and fee amount) to PayPal in real time. When fees and payments are initiated, authors are taken directly to PayPal, where they can pay by credit card or personal PayPal account. When a transaction is completed, the user returns to your peer review site to continue working.

To take advantage of this feature, the publisher must have a PayPal business account into which e-commerce transactions will flow. The following guide will explain the process and tools you will need to set up your PayPal Account and create the integration with your PeerTrack site.

What you will need

You will need the following items:

1. This documentation
2. A new PayPal account (this documentation will explain all the settings)
3. The public certification file (AriesPublicCert.pem)
4. The API account information: paypal_api1.editorialmanager.com

You will need to provide the following to your PeerTrack support contact:

1. The e-mail address associated with your PayPal account
2. The certificate ID created after you load the public certificate in to PayPal

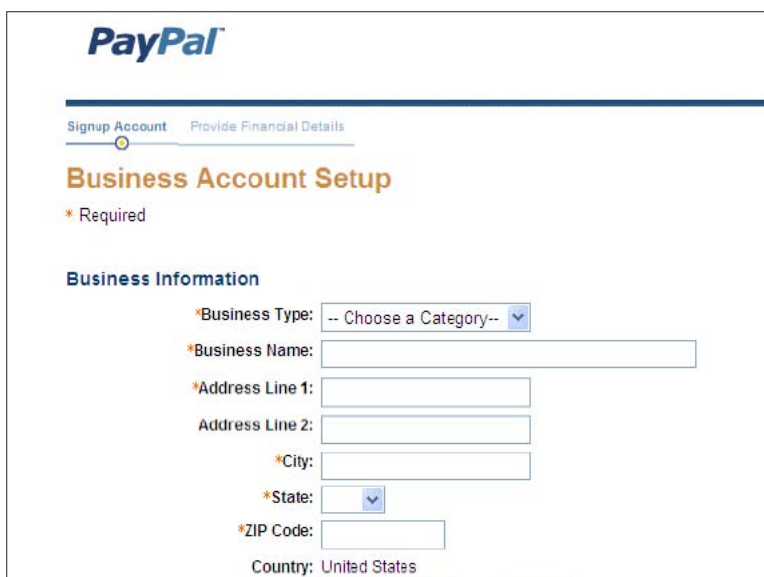
Instructions for Creating and Configuring your PayPal Account

1. Create your account

To create a business account for use with Commerce Manager, go to <https://www.paypal.com> and click the Sign up link. You can follow the steps to creating the new account using the PayPal information. You can use the Website Payments Standard account, which is free of charge.



When setting up the business account, be sure to list your journal's name as the Business Name because this is what will appear to the author when paying and when returning to the website.

A screenshot of the PayPal 'Business Account Setup' form. The page features the PayPal logo at the top left and a heading 'Business Account Setup' in orange. Below the heading is a progress indicator showing 'Signup Account' as the current step and 'Provide Financial Details' as the next step. A note indicates that asterisks (*) denote required fields. The 'Business Information' section includes the following fields: '*Business Type:' with a dropdown menu showing '-- Choose a Category--'; '*Business Name:' with a text input field; '*Address Line 1:' with a text input field; 'Address Line 2:' with a text input field; '*City:' with a text input field; '*State:' with a dropdown menu; '*ZIP Code:' with a text input field; and 'Country:' with a dropdown menu set to 'United States'.

Also, be sure to list the person at your organization who will be administering this PayPal account and dealing with any user questions as the Customer Service Representative.

Customer Service Contact Information

*Customer Service Email :

*Customer Service Phone: ext.

Follow the on-screen instructions for setting up the collection of your PayPal funds, which can be distributed to a bank account or a credit card.

2. Verify your account

Once you have completed the PayPal account setup, you will be required to verify your account before you can proceed with the rest of the setup. This is done via an e-mail confirmation.

3. Set up API access

After completing the account setup, click the Go to My Account link and then click the Profile tab. Click API Access under the Account Information header.

Account Information	Financial Information	Selling Preferences
Email	Credit/Debit Cards	Sales Tax
Street Address	Bank Accounts	Set Up Shipping Calculations
Password	Currency Balances	Create New Button
Notifications	Gifts and Discounts	Payment Receiving Preferences
Language Preference	Recurring Payments	Instant Payment Notification
Time Zone	Pay List	Preferences
Manage Users	Preapproved Payments	Reputation
API Access		Customer Service Message
Service Providers		Website Payment Preferences
Getting Started Steps		Encrypted Payment Settings
Business Information		Custom Payment Pages
Identification Preference		Invoice Templates
		Fraud Management Filters
		Language Encoding

Click the Grant API permission link.

API Access

An API (Application Programming Interface) allows PayPal software to communicate with your online store or shopping cart.

Setting up API permissions and credentials

Choose one of the following options to integrate your PayPal payment solution with your online store or shopping cart.

Option 1 - Grant API permissions to a third party to use certain PayPal APIs on your behalf.

Choose this option if:

- You are using a pre-integrated shopping cart, hosted by a third party
- Your website is hosted and managed by a third-party service provider

[Grant API permission](#)

Option 2 - Request API credentials to create your own API username and password.

This option applies to:

- Custom websites and online stores
- Pre-integrated shopping carts running on your own server

[View API Certificate](#)

Click the Configure a custom API authorization link (do not fill out the information on this page).

Give Third-Party API Permission

Authorize a third-party to make API calls on your behalf.

See the [Third-Party API Instructions](#) for help completing this page. Learn more about API [Terminology](#) page.

Enter API account username
[What is this?](#)

Select Your API Access Level

- Direct Payment
- Express Checkout
- Reporting and Backoffice APIs
- Authorization and Settlement APIs

[Configure a custom API authorization.](#)

Enter the Partner API Username “paypal_api1.editorialmanager.com” and check the Transaction Search and Encrypted Website Payments boxes.

Give Third-Party API Permission

Select the specific API calls your shopping cart or storefront solution provider will be making for you.

Partner API Username

[What is this?](#)

API Access

- RefundTransaction
- GetTransactionDetails
- TransactionSearch
- BillUser
- MassPay
- BillAgreementUpdate
- Encrypted Website Payments
- SetExpressCheckout
- GetExpressCheckoutDetails
- DoExpressCheckoutPayment

4. Set up your Website Payment Preferences

Go back to your profile page, and this time click Website Payment Preferences under the Selling Preferences header.

Account Information	Financial Information	Selling Preferences
Email	Credit/Debit Cards	Auctions
Street Address	Bank Accounts	Sales Tax
Phones and Mobile Payments	Currency Balances	Set Up Shipping Calculations
Password	Gifts and Discounts	Shipping Preferences
Notifications	Recurring Payments	Create New Button
Language Preference	Monthly Account Statements	Payment Receiving Preferences
Time Zone	Pay List	Instant Payment Notification
Manage Users	Preapproved Payments	Preferences
API Access		PayPal Shops
PayPal Security Key		Reputation
Getting Started Steps		Customer Service Message
Business Information		Website Payment Preferences
Close Account		Encrypted Payment Settings
Identification Preference		Custom Payment Pages
		Invoice Templates

Select the appropriate radio button options:

- Auto-return: On
- Payment Data Transfer: On
- Block Non-encrypted Website Payment: On

Also enter the return URL, which will be the main URL of your PeerTrack site.

Return URL: Enter the URL that will be used to redirect your customers upon payment completion. This URL must meet the guidelines detailed below. [Learn More](#)

Return URL:

Return URL Requirements: The following items are required in order to set up Auto Return.

5. Configure your Encryption Settings to get a Certificate ID

Again, return to your profile page and select Encrypted Payment Settings under the Selling Preferences header.

Account Information	Financial Information	Selling Preferences
Email	Credit/Debit Cards	Sales Tax
Street Address	Bank Accounts	Set Up Shipping Calculations
Password	Currency Balances	Create New Button
Notifications	Gifts and Discounts	Payment Receiving Preferences
Language Preference	Recurring Payments	Instant Payment Notification
Time Zone	Pay List	Preferences
Manage Users	Preapproved Payments	Reputation
API Access		Customer Service Message
Service Providers		Website Payment Preferences
Getting Started Steps		Encrypted Payment Settings
Business Information		Custom Payment Pages
Identification Preference		Invoice Templates

Click the Add button. From here you will load the AriesPublicCert.pem certificate file that was provided to you.

Your Public Certificates

PayPal will use your public certificate to decipher the encrypted content of your website buttons. You may add up to 6 different ce

Cert ID	Certifying Authority	Expiration Date
You do not have any certificates uploaded		

The following screen will confirm the certificate upload and provide you with a Certificate ID number. You will need to give this number to your PeerTrack support contact, who will configure the Commerce Manager setup.

PayPal will use your public certificate to decipher the encrypted content of your website buttons. You may add up to 6 different certificates.

Cert ID	Certifying Authority	Expiration Date
U9TXM6RB6M93G	/C=US/ST=MA/L=North Andover/O=Aries Systems Corporation/CN=Lyndon Holmes/emailAddress=lhomes@ariessys.com	Jul 11, 2034 15:34:34 PDT



Questions, comments, concerns? Contact support@peertrack.net.