

AN ALLEN PRESS SEMINAR

allen★press

# BLUEPRINT FOR SUSTAINABLE PUBLICATIONS

BEST PRACTICES & INNOVATIVE SOLUTIONS

## Remodeling Your Workflow: The AutoProof Solution

Sherry Rohn

# AutoProof Workflow

- Expedited workflow
- Streamlined and condensed version of the conventional Allen Press 1XO workflow

# AutoProof Workflow

- Speeds production time for 1XO proofing
- Eliminates revision/correction charges
- Eliminates paper usage and postage costs

# Tagging and Copyediting

Upon acceptance of a manuscript, the files are transferred to production for tagging and pre-cleaning (24-48 hours)

The files are returned for copyediting

Editorial staff sends copyedited manuscript to the AutoProof FTP site



# Proof Generation and Review

PDF proof is auto generated and posted to the client folder on AutoProof FTP site (10 to 15 minutes)



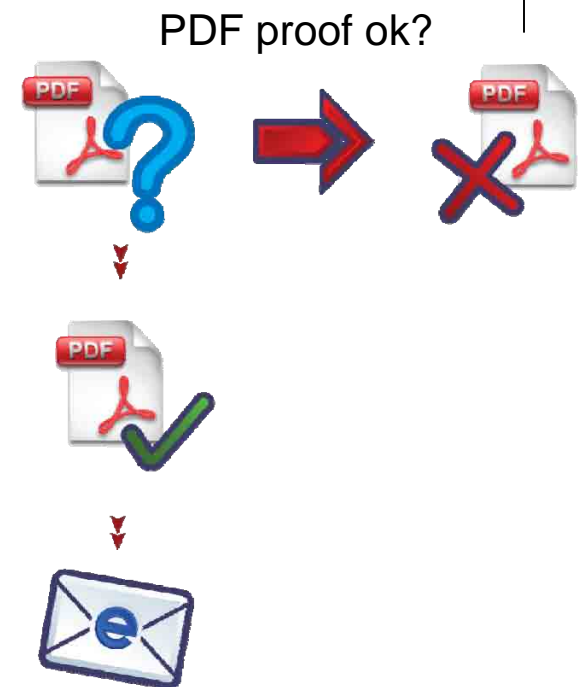
PDF is reviewed by editorial staff



# Revisions and Author Delivery

If paged proof requires changes, the editorial staff edits the Word file and re-uploads the file to the AutoProof FTP site

If paged proof is ok, editorial staff releases the PDF to the author via web delivery



# Nuts and Bolts

- Use of Palettes and Word Styles
- Figure and Table Placement
- Equation Editing
- Table Construction
- Ins and Outs

# Palettes and Styles

- Palette custom created by Charlesworth
- Template applied by pre-processors
- Styles used by editors

# Figure and Table placement

- What happens automatically
- What you can change
- The limits of what you can change

# Equation Editing

- The Math Manual
- Not edited by pre-processors
- Inline equations
- Display equations

# Table Construction

- Rules
- Alignment
- Sizing

# Ins and Outs

- In
- Out

# Questions?